# TRAIL EQUIPMENT TRACKING REPORT

## SECTION I - IDENTIFICATION OF GRANTEE AND PROJECT

**Legal Name of Grantee**

**Date**

**Equipment Identification**

Name  
Make  
Model  
Year  
VIN

## SECTION II – EQUIPMENT TRACKING INFORMATION

a. **Current Condition**
   - [ ] Excellent  
   - [ ] Good  
   - [ ] Fair  
   - [ ] Poor

b. **Current value and source for the value**

c. **Name and address of the place the equipment is being stored**

## Section III – Attachments

a. Picture of equipment and equipment storage location  
b. Picture of acknowledgement sign affixed to the equipment indicating the Department’s funding assistance  
c. Current proof of insurance for items with a current value greater than $5,000

## SECTION - GRANTEE’S CURRENT CONTACT INFORMATION

**Agency/Organization**  
**Contact Person:**

**Daytime Phone Number:**

**Date Prepared:**